

Bantom Global Industries

Production Planner Scheduler

Detroit, Michigan

Bantom Global Industries, Inc. is a premiere contract manufacturing supplier focusing on green technology solutions. Our objective is to create the precision “One Stop Shop program” and assist design engineering houses and others with their marketing campaigns, manufacturing and distribution, logistics and transporting, installation and preventative maintenance monitoring. All areas of operation will remain under one roof providing excellent client/customer service with utilizing the JIT (Just in Time) method to avoid an abundance of inventory and delay in product. The facility will be headquartered within the city of Detroit Michigan to supply, produce and provide alternative/renewable energy products and solutions. The main goal is to provide our customers with exceptional quality, unparalleled customer service, competitive pricing while becoming the number one supplier of alternative/renewable energy products. We invite you to learn more about our company online at: www.bantomglobalindustries.com.

Bantom Global Industries, Inc., is seeking an experienced **Production Planner/Scheduler**

The primary responsibilities include:

- Customer order processing and account management
 - Sales forecasting
 - Production planning and equipment scheduling
 - Material ordering and inventory management
 - Delivery/traffic scheduling
 - Customer point of contact for complaints, quote request, etc.
- This position is a key role in linking customer needs with operations needs. Accurately process and manage customer orders and inquire to insure on time delivery. Responsible for production planning on customer parts balancing customer demands with internal resources. Manage raw material and finished goods inventory levels within allowable levels of inventory turns while maintaining the ability to provide customer deliveries on discreet PO's, JIT blankets, and EDI releases. Cover daily interaction with customers, including order entry, expediting, analyzing customer requirements, acquisition of materials, scheduling production and shipments.
- Prefer Experience with MRP inventory planning systems is a plus.

Requirements Requirements for the Production/ Planner Scheduler:

- The ideal candidate will have 2-5 years experience in **production planning and inventory scheduling maintenance** with a minimum of one-year customer service representative experience.
- Must have excellent verbal and written communication skills. The ability to handle customer accounts from order entry, purchasing raw material and outside service, scheduling through plant and preparing shipping documents for customer.
- Minimum requirement: High School Diploma, problem solving, detail management, dependability, ability to work self-directed, interpersonal and strong analytical, math and communication skills.

Bachelor's degree (B.A.) from a four year College or university: or one to two years related experience and/or training; or equivalent combination of education and experience.

Spreadsheet experience; Manufacturing/inventory planning software (MRP system) with visual software systems, Kanban and production planning and scheduling.

Excellent applicants can send resume and salary requirements.

People are the greatest asset in any Company ...

Bantom Global Industries, Inc., is committed to a high performance culture and provides an environment that challenges our employees to be remarkable and obtain their full potential.

We are an EEO/Affirmative Action Employer that understands the value of diversity and its impact on a high performance culture.

We are a Drug-Free and Equal Opportunity Employer